

March 3, 2024

Dear Active Candidates,

Happy March to everyone! We wrapped up the Toronto Job Fair a few weeks ago, our first in-person fair post-COVID and our first with our new partners, Queen's University. Thank you to all candidates and schools who participated!

We are now half-way through this year's recruiting cycle. There are still over 2,900 vacancies posted on Search which means there are still plenty of opportunities available for August 2024. In fact, many schools will now be pro-actively contacting candidates and will hire over the next few months and even into the summer. So stay positive, keep your eyes on the daily email updates, and keep applying to all suitable positions. You may need to be more open to exploring schools in regions outside of your comfort zone, wherever that might be.

If you have recently joined Search, make sure you read [Applying for Jobs](#) for instructions on how to contact schools and applying via APLi. Copies of past monthly email updates and recruiting tips are posted here [Email Updates](#).

PLEASE REMEMBER TO EMAIL ME:

- If you have recently **accepted an offer**. As per your Search Agreements, you should notify me **within 7 days** of accepting any offer, THROUGH SEARCH OR ANY OTHER MEANS. Don't forget to tell me the school name and location. You do NOT have to wait until you have received your contract to de-activate your account. As long as you have signed a letter of intent, we consider this professionally binding and you can de-activate your account.
- *Why do we want to know if you accepted a job not through Search? We like to keep track of data and trends in the recruiting market. When you de-activate your account, you also have the opportunity to provide some feedback.*
- If you have decided to remain at your current school for the next school year. We know that for most international schools, the deadline to commit for another year has already passed.

Then please update "Your Availability" by clicking "Change to No Longer Available". Here's a short video on how to do this which ensures that all your information including references is safely saved until your next job search [Update your availability](#).

Search Fairs: There are still 4 upcoming job fairs: Shanghai (March 9-10), London March (March 16-17), Latin America VIRTUAL (April 6-7) and Dubai April (April 27). If you are able to travel to one of these locations, this would be a good option as our in-person fairs have a very high success rate. Schools are motivated to hire. If you can't travel, then consider the Latin America Virtual Fair. For more information about these fairs, check the [Fair Webpage](#). If you want an invitation to one of these fairs, send me an email.

Leadership Candidates: If you are seeking an Admin position, make sure you regularly check the [Leadership Vacancies](#) page of our public website. These postings are not always cross-posted on our database, and often they have special application instructions. Do not miss out on these opportunities.

Accept All Interview Requests

If a school contacts you for an interview - ACCEPT THE INTERVIEW. You may not have considered this school/country/region before, but the information you gain from the interview will allow you

to evaluate the school far better than any research. It is also an opportunity for you to connect with school leaders. Treat every interview as a PD opportunity - interviewing is a skill that gets better with more practice. Check out [Interview Tips and Sample Questions](#).

Considering and Accepting Offers

Search Associates regards a verbal agreement as professionally binding. Do not verbally accept a position if you are unsure the position or the school is the right fit, or if you are waiting for a better offer from another school. Take the time to do your due diligence **BEFORE** you accept an offer. Always ask to connect with a current teacher at that school. If you have any questions or concerns, ask me for advice **BEFORE you accept**. As per your Agreement with Search, if you do accept a verbal or written offer, you need to *notify me within seven days*. Read [Considering and Accepting Offers](#).

Auto-Archived Status

If you do not log on to your account at least once a month, you will temporarily lose access to the database and the daily email updates (this automatically happens). When it does, we will email you for an update - did you already find a job? Staying at your current school? Returning home? If you are still looking, we can quickly make your account active again. If we don't hear from you, you may have to go through the FULL re-activation process again for future job searches.

If you have any questions, please let me know. We are here to assist you and support your job search, as much or as little as you want. Barbara and I try very hard to respond asap, so if you do not hear from us in 2 days, please re-send your email!

Kind regards,
Gary

- Visit our [Search Website](#) for tips on Cover Letters, Resumes, Bios, and other job search tips, plus copies of previous email updates.
- Join our [FREE Facebook Group Here](#)
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REMEMBER: if you are not actively seeking a job for Aug 2024, please send me an email so we can deactivate your account until you are ready to look again.