

International teaching used to be a well-kept secret. However, with the explosion of technology and social media over the last decade, this is no longer the case.

International schools are now accessible through a simple google search or through social media and many schools are receiving an overwhelming number of emails regarding open vacancies. The result is many of our schools are having a difficult time managing the high number of inquiries from educators around the globe. The answer, for some, was to begin directing candidates to complete an online application either through their school website or through a particular application management system they may be using.

In response to this trend, Search Associates has now launched our own application management system specifically for our member schools. Let me introduce you to "APIī by Search Associates". This new system will help our schools better manage applications for their vacancies, in one location, and will also provide powerful management and screening tools to make their recruiting more efficient and seamless. Our goal is to educate our schools about this new service and expect that a majority will begin using it over the next year.

## What will API do and how will this affect our candidates?

- APlī will work hand in hand with searchassociates.com. Our member schools can now use this
  new system and direct interested applicants, even candidates not registered with Search
  Associates, to complete an application on APlī for their posted vacancies.
  - NOTE: Any vacancy created on APIī will <u>automatically</u> be posted on searchassociates.com giving our candidates an advantage since they will see these vacancies immediately and before any other NON- registered applicant.
- The profile and confidential references on APIī are exactly the same as on searchassociates.com.
- Search Associates candidates who complete an application through API
   will automatically and
   seamlessly have their profile information transferred over including confidential references.
  - NOTE: A maximum of 7 confidential references will be transferred over to API
     if from your Search Associates profile for those who have been with us and have more than 7 on hand.

- Once your profile is copied to APIī, Search Associates candidates will only need to answer questions schools have created specific to the vacancy or school application requirements.
- All Search Associates candidates, who submit an application through APIī, will have their
  application <u>prominently highlighted to schools</u> indicating they are a Search Associates member
  candidate who has been thoroughly vetted.
- Search Associates candidates will be able to submit applications on APLI faster and easier as our
  candidates will be alerted of the vacancies posted on APII immediately through our daily email
  updates, as well as directly on the school profile vacancy section.

## How do you know if a school is using APIT?

- If a school is using APlī a new orange "APlī Now" button will show next to the vacancy on their school profile page as well as a "Click here to APLĪ" on the daily email updates. You can simply click the button and you will be taken immediately over to the APlī website.
- Once on APIī, you will be asked if you are a registered Search Associates candidate. Once you select "Yes", you will be asked to enter your login credentials which are the same as your searchassociates.com email and password. After you login, all of your profile information will be copied over, including your confidential references, so you can easily and quickly submit an application for that vacancy.
  - Note: You will need to monitor your submitted application(s) directly on APLi. You will
    also receive updates from APLi any time a vacancy, for which you have submitted an
    application, has changed and/or the school has changed the status of your application.
- You only have to create your account on APIī and copy over your information one time. After
  this, you can submit applications for any other vacancies listed on APIī very quickly and by only
  answering questions schools have created for that vacancy, if applicable.
  - NOTE: Any changes or edits to your profile information must be done on searchassociates.com and will automatically update your profile information on APLi.

We feel very confident this new service will not only benefit our member schools but our candidates as well. APIī will not only help our member schools manage applications more efficiently but in time, streamline the application process for our candidates giving them a simple and easy way to connect to our member schools.